

Purpose Built Schools Atlanta, Inc.
Board of Directors Meeting Minutes
April 19, 2023
Virtual Meeting

MEMBERS PRESENT: Sean Brazier, Greg Giornelli, Shirley Franklin, Dr. Cynthia Kuhlman, Cheryl Lomax
STAFF PRESENT: Karen Amos, Jonathan Tugman, Dr. Nikkita Warfield
GUESTS PRESENT: Cita Cook, Mike Davis

NOTE: This Board Meeting is being held via teleconference due to concerns regarding COVID-19 (Coronavirus), and the related public health emergency declared at both the state and federal levels. Public notice of this meeting was posted electronically on the PBSA website.

CHERYL LOMAX CALLED THE MEETING TO ORDER AT 11:30 AM WITH A QUORUM (5 OF 6).

TOPIC: Public Comments

DISCUSSION: Ms. Cita Cook

TOPIC: Minutes of the December 14, 2022 Board Meeting

DISCUSSION: None.

MOTION: Made by Cheryl Lomax to approve the December 14, 2022 minutes.

ACTION: Seconded by Shirley Franklin and carried without dissent.

Special Topics:

TOPIC: Elect New Board Chair Greg Giornelli

DISCUSSION: None.

MOTION: Made by Shirley Franklin to add new Board member Dr. Cynthia Kuhlman.

ACTION: Seconded by Greg Giornelli and carried without dissent.

TOPIC: Ingrid Saunders Jones ends Board Member Term June 30, 2023

DISCUSSION: None.

MOTION: Made by Shirley Franklin to accept Ingrid Saunders Jones Board Member Term end date June 30, 2023.

ACTION: Seconded by Dr. Kuhlman and carried without dissent.

Standing Updates:

TOPIC: Budget & Financial Update

DISCUSSION:

- Karen Amos, Chief Financial Officer, presented highlights of the FY23 financial statements through February 28, 2023. Karen reviewed budget vs actual expenditures noting overall expenses are running under budget. In December APS completed the mid-year per pupil adjustment following the October enrollment count resulting in an increase to the Per Pupil revenue budget. All prior year Title I & CARES Act funding has been received from APS. PBSA received a grant from the Community Foundation for Greater Atlanta to offset student and family support during the Forest Cove relocation transition period. Karen highlighted salaries and benefits are under budget due to vacancies, staggered new hire start dates, use of substitutes, and virtual instruction classrooms. Software, textbooks, and other instructional materials purchased early in the school year are tracking closely to budget. Extracurricular Activities are over budget for Carver due to expense for Junior & Senior events. Overall, the expenses are under budget for the period ending February 28, 2023.

TOPIC: FY24 Budget Draft

DISCUSSION:

- Greg Giornelli, Chief Executive Officer, presented the first draft of the 2023 – 2024 school year budget. Greg noted we are under-enrolled at all 3 schools and awaiting APS per pupil revenue update. APS is in the process of working through results of recent Compensation Study. We will continue our practice of staying one step ahead of APS pay scales. The final 2023 – 2024 budget will be presented to the Board for approval at the June meeting.

TOPIC: Instructional Update

DISCUSSION:

- Dr. Warfield, Chief Academic Officer, reviewed student achievement by presenting the Spring MAP data for Slater, Price and Carver showing current performance against goals. A high-level review of growth and achievement will be presented at the Spring State of PBSA with all staff.
- Dr. Warfield also commented on the APS Annual Partner Schools Report issued by APS Office of Charter & Partner Schools. The report includes assessment and rankings in the following areas; Academic, School Climate, Financial, Operational, and Governance Performance.
- The scholarship ball will be held on May 11th followed by Carver's graduation on May 25th.
- Dr. Natasha Mahan has been named as Price Middle School's Principal for the 2023 – 2024 school year.

TOPIC: Student & Family Support Program Update

DISCUSSION:

- Jonathan Tugman, Chief Operations Officer, provided an update on the Nutrition Program with a snapshot of year-to-date financial statements. We have received positive feedback from Carver Early College students and staff since launching the program in January.
- Jonathan reviewed upcoming engagement events including Slater & Price signing days and collaboration with Haven, Villages of Carver housing communities.
- The SY24 Student and Family Support budget draft will be presented at the upcoming SFS Committee Meeting.

TOPIC: Communication Update

DISCUSSION

- Greg Giornelli, Chief Executive Officer, referenced board materials that included our first comprehensive Impact Report highlighting our results since we began operating a full K-12 pipeline in 2016.

TOPIC: CEO Onboarding

DISCUSSION:

- Greg Giornelli, Chief Executive Officer, announced Mike Davis will be onboard in the CEO role beginning May 1, 2023.

TOPIC: Board Recruitment

DISCUSSION:

- Greg Giornelli, Chief Executive Officer, discussed planning efforts to increase Board members in the next school year.

TOPIC: Student Recruitment

DISCUSSION:

- Greg Giornelli, Chief Executive Officer, referred to board notebook materials that include organization-wide recruitment tactics along with specific student recruiting efforts at each of the schools.

TOPIC: Closing Comments

DISCUSSION:

- The next Board Meeting will be held June 21, 2023.

There being no further business, the meeting was adjourned at 1:05 PM and the Board moved into Executive Session.

Respectfully submitted,

Karen Amos

Karen Amos, Secretary & Chief Financial Officer