

Purpose Built Schools Atlanta, Inc.
Board of Directors Meeting Minutes
August 19, 2020
Virtual Meeting

MEMBERS PRESENT: Shirley Franklin, Greg Giornelli, Cheryl Lomax, Ingrid Saunders Jones
STAFF PRESENT: Karen Amos, Barbara Preuss, Jonathan Tugman
GUESTS PRESENT: Bianca Betts, Cita Cook, Kimberly Dukes, Jorden Jones

NOTE: This Board Meeting is being held via teleconference due to concerns regarding COVID-19 (Coronavirus), and the related public health emergency declared at both the state and federal levels. Public notice of this meeting was posted electronically on the PBSA website.

CHERYL LOMAX CALLED THE MEETING TO ORDER AT 12:33 PM WITH A QUORUM (4 OF 4).

TOPIC: Public Comments

DISCUSSION: None.

TOPIC: Minutes of the June 18, 2020 Board Meeting

DISCUSSION: None.

MOTION: Made by Shirley Franklin to approve the June 18, 2020 minutes.

ACTION: Seconded by Greg Giornelli and carried without dissent.

Standing Updates:

TOPIC: Budget & Financial Update

DISCUSSION:

- Karen Amos, Chief Financial Officer, presented highlights of the FY20 financial statements through June 30, 2020. Karen reviewed final results for FY20 budget vs actual expenditures noting we finished the school year under budget in all expense categories. Transportation is substantially under budget as a result of virtual instruction which began for students March 16th due to the Coronavirus and school building closure. There were additional savings realized in multiple non-salary line items during the remote period which covered the last quarter of school year. Overall the expenses came in under budget for fiscal year ended June 30, 2020.

TOPIC: Payroll Protection Plan (PPP)

DISCUSSION:

- Karen provided an update for the Paycheck Protection Loan received in April. We are currently tracking payroll and certain operating expenses preparing to apply for full loan forgiveness when bank portal is active.

TOPIC: Instructional Update

DISCUSSION:

- Barbara Preuss, Head of Schools, announced 5 weeks of pre-planning and professional development for instructional staff in preparation for start of school year.
- For the new school year all Teachers will use a new Learning Management System called OTUS and Project-Based Learning will continue to direct our model.
- Barbara shared current plans for virtual re-opening including agreement to provide Comcast internet service for students and OTUS system training for parents.
- Barbara provided a recap of virtual Values Week which included an inspiring speech from Stacy Abrams and themed presentations from staff across the Cluster structured around our strategic pillars.

TOPIC: Forest Cove Update

DISCUSSION:

- Greg Giornelli, Chief Executive Officer, shared results of APS briefing on Forest Cove attended by new APS Superintendent Dr. Lisa Herring.
- Current plan is for the prospective owner to close on the property in January and immediately begin relocation of all residents.
- PBSA and APS agree the preferred solution is to identify nearby relocation apartments to house a significant number of families and bus students back to PBSA schools.
- Several community partners are convening stakeholders to work with the new owner who is legally responsible for the relocation.

TOPIC: Student & Family Support Program

DISCUSSION:

- Jonathan Tugman, Chief of Staff, provided a recap of CEI June Board Meeting which welcomed a new board member, reviewed SY20 student family & support programs, approved SY21 CEI budget and previewed SY21 programs.
- Jonathan noted CEI program priorities include the PreK program, Enrichment & Intervention, Wraparound services and Organization & Student culture.
- Some new initiatives for SY21 include program to support career readiness at Carver STEAM, partnership with Urban Recipe and continuing Communities in Schools and funding COR at Carver STEAM.

TOPIC: Strategic Plan & Equity Task Force Update

DISCUSSION:

- Jonathan stated the current phase of the Strategic Plan will work through priorities with the Leadership Team. Upcoming Board training retreat will include review of the Strategic Plan.

- Greg advised we will reach out to Community Based Organizations that may want to have input in the Strategic Plan.
- An Equity Task Force has been created made up of school leaders and headed by Principal Kemp and Principal Abdur-Rahman.
- We have engaged Potential Unleashed Consulting Group to guide the work of the Equity Task force.

TOPIC: Communications Update

DISCUSSION:

- Greg referred board members to Communications materials in notebook that includes plan to create SY20-21 communications strategic plan.
- PBSA is continuing to push out important information to families and external stakeholders using social media platforms and recurring newsletters.

TOPIC: Closing Comments

DISCUSSION:

- Greg announced the next Board meeting is scheduled for Wednesday, October 28, 2020.

There being no further business, the meeting was adjourned at 2:06 pm and the Board moved into Executive Session.

Respectfully submitted,

Karen Amos

Karen Amos, Secretary & Chief Financial Officer