

Purpose Built Schools Atlanta, Inc.
Board of Directors Meeting Minutes
April 14, 2020
Virtual Meeting

MEMBERS PRESENT: Shirley Franklin, Greg Giornelli, Cheryl Lomax, Ingrid Saunders Jones
STAFF PRESENT: Karen Amos, Barbara Preuss, Jonathan Tugman
GUESTS PRESENT: Cita Cook

NOTE: This Board Meeting is being held via teleconference due to concerns regarding COVID-19 (Coronavirus), and the related public health emergency declared at both the state and federal levels. Public notice of this meeting was posted electronically on the PBSA website.

CHERYL LOMAX CALLED THE MEETING TO ORDER AT 12:35 PM WITH A QUORUM (4 OF 4).

TOPIC: Minutes of the February 11, 2020 Board Meeting
DISCUSSION: None.
MOTION: Made by Shirley Franklin to approve the February 11, 2020 minutes.
ACTION: Seconded by Greg Giornelli and carried without dissent.

Standing Updates:

TOPIC: Budget & Financial Update
DISCUSSION:

- Karen Amos, Chief Financial Officer, presented highlights of the FY20 financial statements through February 29, 2020. Karen reviewed budget vs actual expenditures noting we are tracking close to the amended budget in all expense line items. The school buildings closed on March 13th due to the Coronavirus and we began virtual instruction for students. We anticipate savings in non-salary line items including transportation during the remote period. Overall the expenses are under budget for period ended February 29, 2020.
- Greg Giornelli, Chief Executive Officer, reviewed the FY21 Budget Draft and highlighted changes since initial version was presented at the December Board Meeting.
- Greg also announced PBSA applied for a forgivable loan issued by the Small Business Administration under the CARES Act to buffer the economic impact of the Coronavirus and to continue a certain level of instruction during the pandemic.

TOPIC: Instructional Update

DISCUSSION:

- Barbara Preuss, Head of Schools, provided an update on remote learning principles by describing academic and student supports at each school including Special Education.
- Barbara noted our partnership with the The Schenck School continues with 1:1 tutoring sessions to support students virtually.
- Barbara also talked about efforts to keep staff connected and spirits high through outreach and interactive activities. Staff has been extremely creative in building a compilation video for students. In addition, time has been set aside on Friday afternoons to connect with students.
- Greg has ended each week with CEO Friday reflections sent to all staff applauding the creative efforts and encouraging staff to continue thinking outside the box to educate our students virtually.

TOPIC: Communications Update

DISCUSSION:

- Greg discussed the revised communications strategy with a focus on disseminating important information to families during COVID-19 and school building closure. PBSA is utilizing social media platforms.
- Greg also announced the launching of the PBSA Response Fund created to raise funds to obtain critical items related to COVID-19.

TOPIC: Strategic Plan Update

DISCUSSION:

- Jonathan provided an update on the Strategic Plan noting parent sessions with Thrive in early April have been postponed.

TOPIC: Closing Comments

DISCUSSION:

- Greg announced the next Board meeting is scheduled for Tuesday, June 16, 2020.

There being no further business, the meeting was adjourned at 1:46 pm.

Respectfully submitted,

Karen Amos

Karen Amos, Secretary & Chief Financial Officer