

Purpose Built Schools Atlanta, Inc.
Board of Directors Meeting Minutes
December 18, 2019

MEMBERS PRESENT: Shirley Franklin, Greg Giornelli, Cheryl Lomax, Ingrid Saunders-Jones
STAFF PRESENT: Karen Amos, Andrea Arroyo, Barbara Preuss, Jonathan Tugman
GUESTS PRESENT: Matt Underwood, Dianne Hayes, Monique Nunnally, Nikki Goodson

CHERYL LOMAX CALLED THE MEETING TO ORDER AT 12:34 PM WITH A QUORUM (4 OF 4).

TOPIC: Minutes of the October 23, 2019 Board Meeting
DISCUSSION: None.
MOTION: Made by Ingrid Saunders-Jones to approve the October 23, 2019 minutes.
ACTION: Seconded by Greg Giornelli and carried without dissent.

Standing Updates:

TOPIC: Budget & Financial Update
DISCUSSION:

- Karen Amos, Chief Financial Officer, presented highlights of the FY20 financial statements through October 31, 2019. Karen reviewed budget vs actual expenditures noting we are tracking close to the amended budget in all expense line items. The Board voted to amend the FY20 Budget at the August 13th Board Meeting. Overall the expenses are under budget for period ended October 31, 2019.

TOPIC: FY21 Budget & Staffing Update
DISCUSSION:

- Greg Giornelli, Chief Executive Officer, discussed the work completed by the Leadership Team to “right-size” our staffing for FY21 taking into account our current student enrollment and expected decrease as it relates to Forest Cove Apartments. The outcome of this work provides our baseline FY21 Budget.

TOPIC: Instructional Update
DISCUSSION:

- Barbara Preuss, Head of Schools, reviewed final CCRPI results and provided updates on MAP testing.

- Barbara also gave an update on RELAY training and the ongoing work that continues with quarterly sessions for all Principals. The next RELAY session will be held in December.

TOPIC: Community Engagement Update

DISCUSSION:

- Andrea Arroyo, Director of Community Engagement, discussed the current occupancy rate at Forest Cove Apartments and the outreach efforts for families that are leasing and vacating the property.
- Andrea reviewed the Parent-Teacher conference results and success of Thomasville's coat drive exceeding goal of collecting over 350 coats.
- Andrea closed with information regarding the upcoming Community Engagement Program Satisfaction Survey describing participants and goals. The survey is scheduled to take place mid-December.

TOPIC: Communications Update

DISCUSSION:

- Greg discussed Thomasville's Principal Jovan Miles editorial article in the Atlanta Journal Constitution about Purpose Built Schools' partnership with Atlanta Public Schools stating positive gains in Georgia Milestones and transiency.
- Greg also mentioned the upcoming New Year's Kick-off that will unveil the new organizational-wide video to all staff.

TOPIC: Strategic Plan

DISCUSSION:

- Jonathan Tugman, Broad Resident, provided an update on Strategic Plan advising he is currently building out email database to inform external stakeholder groups. Jonathan announced target date for completion of the Strategic Plan Summary Report is 1st Quarter 2020.

TOPIC: Closing Comments

DISCUSSION:

- Greg announced the next Board meeting is scheduled for Tuesday, February 11, 2020.

There being no further business, the meeting was adjourned to Executive Session at 2:03 pm. The board went into Executive Session at 2:04 pm.

Respectfully submitted,

Karen Amos

Karen Amos, Chief Financial Officer