

**Purpose Built Schools Atlanta, Inc.  
Board of Directors Meeting Minutes  
February 5, 2018**

**MEMBERS PRESENT:** Shirley Franklin, Greg Giornelli, Ingrid Saunders Jones, Cheryl Lomax  
**STAFF PRESENT:** Karen Amos, Vinice Davis, Christina Perry, Ryan Shepard  
**GUESTS PRESENT:** None.

**CHERYL LOMAX CALLED THE MEETING TO ORDER AT 1:02 PM WITH A QUORUM (4 OF 4)**

**TOPIC: Minutes of the December 4, 2017 Board Meeting**  
**DISCUSSION:** None.  
**MOTION:** Made by Ingrid Saunders Jones to approve the December 4, 2017 minutes.  
**ACTION:** Seconded by Shirley Franklin and carried without dissent.

**Special Topics:**

**TOPIC: Budget Update**  
**DISCUSSION:**

- Karen Amos, Controller, reviewed the FY18 financial statements through December 31, 2017.

**TOPIC: Teacher Retention**  
**DISCUSSION:**

- Ryan Shepard, President, reviewed PBSA's strategies for retaining current high quality teachers, including a detailed timeline.
- Board members suggested formalizing the approach to utilize the Board to assist with teacher retention (including communicating directly to staff).

**TOPIC: Student and Family Recruitment**  
**DISCUSSION:**

- Ryan Shepard presented PBSA's strategy on recruiting staff and families for all PBSA schools, including Carver High School (which is being rebranded as STEAM Academy at Carver High School).
- Board members suggested PBSA utilize the current principal at STEAM Academy at Carver High School as the champion for the rebranded school, along with engaging with an outside firm to develop a high level strategy for the rebranding.

**Standing Updates:**

**TOPIC: Instruction – Carver STEAM Academy Onboarding**

**DISCUSSION:**

- Ryan Shepard gave a status update on the hiring for STEAM Academy at Carver High School (of current Carver High School staff).
- Vinice Davis, COO, gave a high level overview of the shared space conversations that are taking place between Carver Early College and the STEAM Academy at Carver High School.

**TOPIC: Community Engagement**

**DISCUSSION:**

- Christina Perry provided an update on the Community Engagement Program, noting such projects as attendance, family outreach, retention, staff retention, and customer service.

**TOPIC: Operations**

**DISCUSSION:**

- Vinice Davis provided an update on the procurement system that has recently been decentralized to the schools.

**TOPIC: Closing Comments**

**DISCUSSION:**

- Ryan Shepard shared the new PBSA staff newsletter in the Board packet and will also share electronically with the Board members moving forward.
- Greg Giornelli, CEO, discussed that PBSA is in the process of working on the FY19 budget and revising the initial five year pro-forma, which will be presented during the April board meeting.
- Greg Giornelli, discussed PBSA launching a leadership development program for the PBSA leadership team that will focus on individualized leadership development, including 360s and coaching.
- The Board discussed changing the date of the June 2018 Board meeting date due to a conflict.

Next meeting will be on April 8, 2018 at Price Middle School.

There being no further business, the meeting was adjourned at 2:21pm.

Respectfully submitted,

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Vinice Davis  
Chief Operating Officer