

**Purpose Built Schools Atlanta, Inc.**  
**Board of Directors Meeting Minutes**  
**April 21, 2021**  
**Virtual Meeting**

**MEMBERS PRESENT:** Shirley Franklin, Greg Giornelli, Cheryl Lomax, Ingrid Saunders Jones  
**STAFF PRESENT:** Karen Amos, Barbara Preuss, Jonathan Tugman  
**GUESTS PRESENT:** Cita Cook, Wykeisha Howe, Dr. Nikkita Warfield

**NOTE:** This Board Meeting is being held via teleconference due to concerns regarding COVID-19 (Coronavirus), and the related public health emergency declared at both the state and federal levels. Public notice of this meeting was posted electronically on the PBSA website.

**CHERYL LOMAX CALLED THE MEETING TO ORDER AT 12:36 PM WITH A QUORUM (4 OF 4).**

**TOPIC: Public Comments**

**DISCUSSION:** None.

**TOPIC: Minutes of the February 17, 2021 Board Meeting**

**DISCUSSION:** None.

**MOTION:** Made by Ingrid Shirley Franklin to approve the February 17, 2021 minutes.

**ACTION:** Seconded by Greg Giornelli and carried without dissent.

**Standing Updates:**

**TOPIC: Budget & Financial Update**

**DISCUSSION:**

- Karen Amos, Chief Financial Officer, presented highlights of the FY21 financial statements through February 28, 2021. Karen reviewed budget vs actual expenditures noting we are tracking under budget in all expense categories. There has been some increase in the purchase of supplies and materials as we prepare for return to in-person instruction. Transportation costs will increase beginning in March for student bus service. There will be savings in multiple non-salary line items as we continue to operate in virtual environment including School Culture, Enrichment, Services & Supplies, Enrichment and Professional Development. Facilities has been under budget for the majority of the virtual year with savings in Maintenance & Repair and Utilities. Overall, the expenses are under budget for period ended February 28, 2021.

**TOPIC: FY22 Budget Draft**

**DISCUSSION:**

- Greg Giornelli, Chief Executive Officer, presented the FY22 Budget Draft. APS has agreed to modify the per pupil revenue formula for the 2021 – 2022 school year for both Thomasville & Price due to decrease in enrollment during the Forest Cove renovation. The modification will allow staff at both Thomasville & Price to remain intact for the coming school year in preparation for the return of Forest Cove students after the renovation. APS is in the process of working through compensation changes and we will continue our practice of staying one step ahead of APS pay scales. In looking towards our path to financial sustainability, the addition of 200 – 250 students would close the revenue gap. The final FY22 Budget Draft will be presented to the Board at the June meeting for approval.

**TOPIC: Instructional Update**

**DISCUSSION:**

- Barbara Preuss, Head of Schools, provided update on Return to in-person learning and attendance rates. Weekly COVID testing is required for all staff and we have an MOU in place with Viral Solutions for rapid testing.
- Barbara presented results of MAP testing for elementary and middle school students along with Milestones Projections. The overall takeaway showed although academic gains were limited, students did learn during virtual year of instruction.
- The plan is to continue traditional Summer Programs: Horizons, Summer Blast, Special Education and High School Credit Recovery.
- Literacy Intervention Strategies & Practices are being developed for the 2021 – 2022 school year. Each school will have a daily 75 minute “Intervention Block”.
- CARES funding will support new Smart Boards in every classroom, Schenck partnership expansion and dedicated funds to address Learning Loss.

**TOPIC: Forest Cove Update**

**DISCUSSION:**

- Greg provided an update on timeframe for Forest Cove relocation which is set to begin for families in the next couple of months. Greg noted the new owner, Millennia, is continuing to work with community partners throughout the relocation.

**TOPIC: Student & Family Support Program**

**DISCUSSION:**

- Jonathan Tugman, Chief of Staff, provided an update on the continuance of the food program.
- Jonathan shared plans for caregiver programming framework for next school year.

**TOPIC: Fundraising Update**

**DISCUSSION:**

- Greg discussed \$15M campaign to support Student & Family Support Program and announced \$3M Joseph B. Whitehead Foundation grant.

**TOPIC: Communications Update**

**DISCUSSION:**

- The paid social media advertising campaign to boost student recruitment has been successful in attracting caregiver interest in PBSA.
- We are implementing a targeted email campaign to boost student recruitment specifically for Price and Carver students.
- PBSA has launched an updated website.

**TOPIC: Chief Academic Officer Transition**

**DISCUSSION:**

- Dr. Nikkita Warfield was formally introduced to the Board and her bio was shared in the board materials.
- Barbara Preuss was recognized for 40 years in education.

**MOTION:** Made by Shirley Franklin to create a resolution of thanks and appreciation to Barbara for her service to Purpose Built Schools and to acknowledge her selfless contributions.

**ACTION:** Seconded by Cheryl Lomax and carried without dissent.

**TOPIC: Closing Comments**

**DISCUSSION:**

- Greg announced the next Board meeting is scheduled for Wednesday, June 23, 2021.

There being no further business, the meeting was adjourned at 1:57 pm and the Board moved into Executive Session.

Respectfully submitted,

*Karen Amos*

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Karen Amos, Secretary & Chief Financial Officer